

**SIR ALEXANDER MACKENZIE ELEMENTARY SCHOOL
SCHOOL COUNCIL MEETING
Tuesday, April 15 2025
SAM Library | 7:00 p.m.**

Actions

New actions

- Parents may provide additional feedback about Supporting Positive Student Behaviours at SAM to Dawn Rothwell or Jayson Loewen (sc-chair.sam@spschools.org).

Completed Actions

- Dawn will schedule Saffron Centre: Cyberworld Presentation - June 17th from 6-8pm @SAM

Previous Actions

- Jayson will look into coordinating an evening workshop to help parents set up their children's phones with parental controls. Date to be after the Saffron Centre cybersafety presentation.
- Dawn will coordinate with principals at Hillgrove, Lorne Akins, and Paul Kane to suggest a schedule for 2025-2026 SAM school council meetings that avoids the dates of their school council meetings.

1.0 AGENDA

1.1 Land Acknowledgement:

We are grateful to live, work and play on Treaty 6 territory and the homeland of the Métis. This land is a traditional meeting ground, gathering place, and travelling route for many Indigenous people whose diverse cultures have enriched this land for generations.

We honour the Elders, Knowledge Keepers and other Indigenous voices who share their stories and wisdom with us as we work towards reconciliation in a good way.

We are treaty people and promise to work towards repairing relationships by showing kindness to each other and stepping gently on the land.

1.2 SAM School Council Purpose Statement

As we work to support and enhance student learning at SAM, we will participate in the SAM School Council in an advisory role to the principal where we will foster, develop, maintain, and reflect the culture of the school. To do this, we will create forums for discussion, provide opportunities for families to participate, and, to the best of our abilities, represent our various school community views and voices.

1.3 Welcomes and Introductions

Principal: Dawn Rothwell

Trustee: Sheyanne Levall-Crouse

Chair: Jayson Loewen
Vice Chair: Celeste Fowler
Secretary: Christine McMurren
COSC Rep: Linda Marchand
Online moderator: Stephanie Ladouceur
Communication specialist: Stephanie Ladouceur and Stephanie Morris

Darla Loewen
Jayson Loewen
Megan Sillito
Courtney Iezzi
Stephanie Morris
Kathy Kelley
Brandy Bolduc
Kokby Iezzi
Chantell Grandy
Shelby Anderson
Sarah Grove
Stephanie, Ladouceur
Samantha Drewes
Leanna Vanderwekken
David Pipella

2.0 MINUTES

2.1 Previous School Council Meeting Minutes:

Recommendation: that the minutes of the previous School Council Meeting (March 18, 2025) are approved as circulated.

3.0 COUNCIL BUSINESS

3.1 Letter to the education minister Re Literacy and Numeracy Screening Assessments: We have still not received a reply from the education minister.

4.0 SCHOOL REPORT

4.1 Supporting Positive Student Behaviours at SAM: Gathering Feedback

During this meeting, we invited families to share feedback that will help staff review our school's approach to supporting positive student behaviour.

The meeting was structured to encourage small-group conversations, offering space for families to reflect and provide input on themes staff are also currently exploring. These conversations will be grounded in key reference points including: provincial legislation, division policy, and our school's guiding principle statements. For information regarding regarding division policy and school statements, visit:

- [St. Albert Public Schools Policy Manual](#)
- [SAM Family Handbook](#)

Attendees were divided into groups to have the opportunity to provide feedback on the school's draft Guiding Principle Statement and Guiding Process, as well as some time for some other feedback. The prompts and questions are below.

Guiding Principle Statement

Topic: What We Believe at SAM

1. How do the values in our Guiding Principle Statement (safety, respect, inclusion, restorative practice, dignity, collaboration) align with your hopes for your child's learning environment?
2. What role do you think families can play in reinforcing these principles at home? What supports or tools would help you do this more effectively?
3. When your child experiences a challenge at school, what approaches have helped you feel heard, supported, and part of the solution?

Guiding Processes Framework

Topic: How We Respond to Behavior

4. After reviewing our tiered approach to behavior (Minor, Moderate, Significant, Severe), do you feel the responses outlined are fair and appropriate for each level? Are there any areas you'd like clarified?
5. How can we better communicate with families when behavior concerns arise—what methods and frequency of communication feel supportive rather than reactive?

Other Questions

Topic: Broader Perspectives and Support

6. What types of support—either proactive or in response to behavior—do you believe have the most impact on helping children learn and grow from their mistakes?
7. Are there school-wide programs or values you think could be further emphasized to promote positive behavior (e.g., student leadership, peer mentoring, wellness initiatives)?
8. How do you think SAM could continue strengthening its partnership with families when it comes to supporting student behavior and well-being?

4.2 Upcoming Events

- Wed, April 16 - SAM Spring Choir Concert
- Fri, April 18 - No School (Good Friday)
- Mon, April 21 - No School (Easter Monday)
- Tues, April 22 - No School (Division PD Day)
- Wed, April 30 - Spirit Assembly
- Wed, May 7 - Cupcake Day
- Thurs & Fri, May 8 & 9 - Grade 6 Outdoor Education Camp
- Fri, May 16 - No School (Staff Meeting/PD Day)
- Mon, May 19 - No School (Victoria Day)
- Thurs, May 22 - Breakfast for Dinner Event

4.7 April 2025 Division Policy Review

- D-650-AR, Alternative Part-Time Teaching Agreements
- [Policy Review Process & Schedule](#)
- [Division Policy Manual](#)

5.0 TRUSTEE REPORT

5.1 [Trustee Report](#): Trustee Levall-Crouse

- On March 19 the board announced a K-9 school in Cherot. It will be built in a similar structure to Demko. We will need a new school every three years at the rate our division is growing. The board will continue to advocate with the council that the plan should change from "high school" to "school."
- Trustee Allen presented new capital plan this morning to City Council that we will continue advocating for high school in north east.
- Board meeting tomorrow.
- The Curriculum service team works to enable teachers to teach the best way possible and have increased their touch points with teachers over the past few years.
- Circulated division policies, some of which came from a parent workshop held in February.
- Acknowledged a former trustee, Cheryl Dumont, who passed away on the weekend. She had a tremendous impact in our community.

6.0 OTHER COUNCIL BUSINESS

6.1 None noted.

7.0 FUTURE MEETING DATES

7.1 Schedule future meeting dates:

- Tues, May 20 @ 6 pm
- Tentative: Tues, June 17 @6:00-8:00 pm Cyberworld Presentation

8.0 ADJOURNMENT

Board Updates - Trustee Sheyanne Levall-Crouse
Report to School Councils
sheyanne.levallcrouse@spschools.org
780.907.3039

Board Priorities for 2023/2024 include:

- Support Wellness for Students and Staff
- Support Engagement with Students, Families & Community
- Adapt to Change and Growth
- Support Connection & Inclusivity

Trustee & Senior Administration External Meetings:

Feb 7, 2024 – PSBC meeting

Feb 12, 2024 – Advocacy Committee

Feb 12, 2024 - St. Albert Chamber Luncheon

Feb 13, 2024 – Partnership Workshop

Feb 19, 2024 - St. Albert Public School Division – Public Board Meeting (1:30 PM)

Feb 21, 2024 – ASBA Zone 2/3

Feb 26, 2024 – Pink Shirt Day

Mar 4, 2024 – Wisdom & Guidance Council

Mar 7, 2024 – PD Day (no school for students)

Mar 12, 2024 - St. Albert Chamber Luncheon

St. Albert Public School Board 2024-2025 Did you Know?

You can find the Board of Trustees edition of 'Did you know?' [HERE](#).

Policies for St. Albert School Division & links

All policies for our school division can be found [HERE](#).

Policies in review, the review process, and the planned review calendar can be found [HERE](#).

Annual Education Results – November 2024

St. Albert Public Schools has downloadable versions of the Annual Education Results (November 2023/4, 3-Year Capital Plan 2025/26 to 2027/28 Annual Education Results Report), and the Four Year Education Plan 2022-2026 on our website. They can each be found on our [Governance Plan & Report page](#) of the St. Albert Public School Division website.

Budget Update

The budget came out Feb 2024. In the 2024 budget announcements, for [Alberta Education funding](#).

Kindergarten Count

The 2025-2026 Kindergarten registration count for February 28, 2025 is 510 students. The February 23, 2024 count was 497.

SAPS Presentation to the City of St. Albert Council Meeting

The Alberta Government announced the \$8.6 billion School Construction Accelerator Program to build 90 new schools and modernize/replace 24 schools 2025-2027. Kristi Rouse presented to City Council the importance of having school sites ready and meeting the Governments 'check-list' to have St Albert Public approved for a new school build. We asked the city to approved the Area Structure Plan in the North East and help us have a school site larger enough for a new high school. The city approved the ASP's first reading on Nov 5th.

You can find the [Nov 5 Gazette Article Here](#), [Nov 12th Gazette Article Here](#), and the [Nov 19th Gazette Article Here](#).

St. Albert Public placed a full page ad in the [Feb 6th Gazette](#) (Page 15) to emphasis that our school division needs new schools to keep up with enrollment.

Partnership Workshop

The Partnership Workshop was held on February 13th. It hosted by the Board of Trustees and is designed to engage the school families, community, and partners in meaningful conversations. The input gathered this year will be used to inform our 2025-2029 Education Plan

Upcoming Meetings, Board Meetings and Dates:

Mar 19, 2025 – Audit Committee Meeting

Mar 19, 2025 - St. Albert Public School Division – Public Board Meeting (1:30 PM)

Mar 22 - 31, 2025 – Spring Break

Apr 9, 2025 – Advocacy Meeting

Apr 9, 2025 – St. Albert Chamber Luncheon

Apr 9, 2025 - Division Night of Music

Apr 10 - 11, 2025 – PSBC Meeting

Apr 11, 2025 – ASBA Zone 2/3 Meeting

Apr 16, 2025 - St. Albert Public School Division – Public Board Meeting (1:30 PM)

JANUARY 22, 2024 - PUBLIC BOARD MEETING HIGHLIGHTS

THE BOARD RECEIVED AS INFORMATION:

- The board received as information the Quarterly Financial Report for the three months ended November 30, 2024.
- The board received as information the 2023-2024 Infrastructure Maintenance and Renewal (IMR) Funding Final Cost Report.
- The board received as information the status report for policies/regulations/procedures currently in development.

THE BOARD APPROVED:

- The board approved the minutes of the regular meeting held December 18, 2024 be approved as circulated.
- The board approved Joseph M. Demko School's fee request.

THE BOARD PROVIDED DIRECTION:

- The board provided direction to circulate the draft Board Policy E-140, Field Trips and the accompanying regulations.
- The board provided direction to circulate the draft Administration Regulations E-610-AR, Class Sizes.
- The board provided direction to circulate the draft Board Policy G-100, School Councils and the accompanying regulations.
- The board provided direction to administration for the preparation of the final draft of Board Policy D-120, Administrative Staff Appointments and Transfers and the accompanying regulations.
- The board provided direction to administration for the preparation of the final draft of Board Policy D-170, Board Recognition Programs and the accompanying regulations.
- The board provided direction to administration for the preparation of the final draft of Administration Regulation C-700-AR, Video Surveillance.

THE BOARD ADOPTED:

- The board adopted Board Policy F-160, Use of Personal Mobile Devices and Social Media in Schools and the accompanying regulations.
- The board adopted Board Policy A-180, Anti-Racism and the accompanying regulations.
- The board adopted Board Policy A-110, Welcoming, Caring, Respectful, Inclusive and Safe Learning and Working Environments and the accompanying regulations.

FEBRUARY 19, 2024 - PUBLIC BOARD MEETING HIGHLIGHTS

THE BOARD RECEIVED AS INFORMATION:

- The board received as information a report outlining the key initiatives led by the Deputy Superintendent.
- The board received as information the status report for policies/regulations/procedures currently in development.

THE BOARD PROVIDED DIRECTION:

- The board provided direction to circulate the draft Administration Regulations D-650-AR, Alternate Part-time Teaching Agreements.
- The board provided direction to administration for the preparation of the final draft of Board Policy C-120, Flags and the accompanying regulations.
- The board provided direction to administration for the preparation of the final draft of Board Policy E-110, Learning Resources and the accompanying regulations.

THE BOARD APPROVED:

- The board approved the regular minutes of the Board of Trustees held January 22, 2025.
- The board approved the special meeting of the Board of Trustees held January 13 and January 20, 2025.

THE BOARD ADOPTED:

- The board adopted Board Policy B-160, Trustee Honouraria and Expense Reimbursement and the accompanying regulations.
- The board adopted Board Policy D-120, Administrative Staff Appointments and Transfers and the accompanying regulations.
- The board adopted Board Policy D-170, Board Recognition Programs and the accompanying regulations. The board adopted Administration Regulation C-700-AR, Video Surveillance